



Passport Size
Photograph

**MEMBERSHIP FORM (STUDENTS)
FOR LIBRARY INTEGRATED CIRCULATION SYSTEM**

Student Registration Number *	
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Applied Sciences	Animal Science & Export Agriculture	Management	Technological Studies
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Faculty* (Underline)

Undergraduate	Postgraduate
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Category*

USER DETAILS

Rev. /Mr. /Mrs. /Ms.* (Underline)

Full Name* (**BLOCK CAPITALS**)

Name with Initials* (Underline the Surname)

Gender * (√)

Male	<input type="checkbox"/>
Female	<input type="checkbox"/>

Date	Month	Year

Date of Birth*

Permanent Address*

Temporary Address*

Contact Details

Phone No (Home)*	Mobile Phone No*	NIC No*	Email Address*

GURANTOR DETAILS

Guarantor's Name*	
Contact No*	

CIRCULATION RULES OF THE LIBRARY

*Mandatory Field

1. The library is automated with a computer based circulation system. Therefore:
 - I. The total responsibility of personal library accounts should be taken care of by the user and the library will no longer be responsible for any complaints made after activating the individual user accounts.
 - II. The responsibility of checking and updating library accounts are rest with the user.
 - III. Users must report any abuse or anonymous issuing of library materials on their accounts within 7 days of such misuse. The library will not be responsible for such misuse if complaints are not made within this time period.
 - IV. Kindly notify any problems related to your library account to the library within 07 days.
 - V. Users are responsible for the security of the passwords of your user account.
 - VI. Library privileges are not transferable. Library accounts can only be used by the person named in the account.
2. Library materials must be returned on due date or the users can self-renew library materials (lending) one time more, before the return date.
3. Users must return all borrowed library materials before you resign/ retire/ release or obtain long term leave from the Uva Wellassa University of Sri Lanka. (Academic/ Administrative/ Nonacademic/ Academic Support/ Student)
4. According to university rules and regulations, you will be charged for lost, damaged or unreturned materials.
5. Breaching of library rules and regulations may result in the loss of library privileges as a whole.
6. Users must abide by the library rules and regulations passed by the Library.

DECLARATION OF THE USER

I hereby agree to **abide** by the terms and conditions of the Uva Wellassa University Library. I will be financially responsible for materials issued to me, which I agree to return or settle promptly in case of loss or damage. I also give my consent to charge any unsettled dues at the time of my release from the university.

Name:
 Date: Signature:

FOR LIBRARY OFFICIAL USE ONLY

Approval of the Authorized officer	User Data Entered to the System	Library User Account Activated
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<p>Application for library membership submitted by Rev. / Mr. / Ms. /..... is accepted and approved to grant the library membership. Authorized to enter the data to the system</p> <p>Signature of the Librarian/ Reader Service Senior Assistant Librarian</p>	<p>Signature of the Circulation Officer</p>	<p>Signature of the Senior Assistant Librarian/ Automation</p>
<p>Library Membership Number</p>		